

Late For Registration?



You are late to registration if you enter the form room after 8.50 am or 2.30 pm, irrespective of whether or not the register has been taken.



If you are late for registration you must go to Student Support Services to sign in, straight away.



If you arrive in school after 9.30 am it will be recorded as an unauthorised absence, unless you bring a letter with you.



If you are late for registration on more than one occasion in a week your parents will be notified. You will also be given a lunchtime community service duty in Student Support Services. Please note that if you do not arrive for your lunchtime duty it will be doubled!



Your parents will be sent a letter if you are late on three or more occasions within a half term.



If your school bus is late, you will be marked present, not late, provided you have signed in.

