

# Wycombe High School

Headteacher: Mrs S N Cromie LLB (Hons)  
Marlow Road High Wycombe  
Buckinghamshire HP11 1TB  
T: 01494 523961  
F: 01494 510354  
E: office@whs.bucks.sch.uk  
www.whs.bucks.sch.uk

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Dear Parent

## Year 9 and Year 10 Visit to Cantabria, Northern Spain

We are delighted to inform you that your daughter's application for our visit to Northern Spain has been successful and enclose further details regarding the visit which we hope you will find helpful.

To secure our airline booking we urgently require passport information for your daughter. We are therefore asking you to **complete and return the attached reply slip by Friday 2 December**. If you are in the process of applying for / renewing your daughter's passport, please indicate this on the reply slip and ensure that you give her full name as it will appear on her passport on the reply slip.

**Dates:** Friday 13 - Tuesday 17 July 2012

**Tour Company:** NST, ABTA No. V0550

**Accommodation:** Hotel accommodation to be confirmed.

**Travel arrangements:** By air and coach. Air travel is likely to be with Easyjet or a similar carrier. Seats are guaranteed, however students may not necessarily be seated as a single group.

**Passport** Your daughter must have her own passport. It must have six months to run from the date of our departure. If your daughter requires a new passport please allow plenty of time for her application to be processed and notify us of the new number and expiry date well in advance of our date of departure.

Please be aware that no refunds can be made if your daughter is unable to travel due to an irregularity with her passport.

**Visa** If your daughter holds a non-EU passport she may require a visa. It is your responsibility to find out if this is necessary and to obtain one if required; the website [www.ukpa.gov.uk](http://www.ukpa.gov.uk) is a useful source of information.

**Itinerary**  
(subject to alteration)

A day trip to Santander including a town trail, a boat trip and a karaoke night.  
A day trip to Cabarceno Nature Park and the Soplao Caves, showcasing natural formations.  
An excursion into the Picos De Europa mountains and a trip on the Fuente De cable car, to 1850m.  
On our return journey, we will stop in the market town of Potes where students can practise their Spanish whilst shopping.  
A visit to the Guggenheim Museum in Bilbao.  
A tapas tasting evening.

### **Future Payments**

The total cost of the visit will be confirmed once flights and accommodation have been booked. As stated in our initial letter, this is likely to be between £575 and £620. Payments can be made by ParentPay, our online payment system, or alternatively by cheque. Further information regarding payment schedules will follow, however please be aware that the date for the first instalment is likely to be at the beginning of next term.

We would also like to take this opportunity to remind you of European Health Insurance Card (EHIC) requirements.

### **European Health Insurance Card (EHIC)**

The cost of the visit includes insurance provided by the tour operator. Your daughter will also require a European Health Insurance Card (EHIC). This can be obtained by calling 0845 606 2030; via the website [www.dh.gov.uk/en/Healthcare/Healthadvicefortravellers/index.htm](http://www.dh.gov.uk/en/Healthcare/Healthadvicefortravellers/index.htm); or by collecting an application form from the Post Office. You should allow two weeks for an application to be processed.

Please return the attached reply slip to the Finance Office by **Friday 2 December**. Please also enclose the following documentation with the reply slip:

- the student registration form
- the medical declaration form
- a photocopy of the photo page of your daughter's passport
- a photocopy of her EHIC card.

Finally, we will be holding an Information Evening for parents and students on **Monday 25 June** from 6.00 pm – 7.00 pm to provide more detailed information relating to our itinerary and for you to check / complete any pre-visit administration to ensure that we have accurate and up-to-date information for your daughter. In the meantime, if you have any questions concerning the visit please do not hesitate to contact Mrs Mansir.

Yours sincerely



**Mrs Elizabeth Mansir**  
Languages Subject Leader



**Mrs Sally Jarrett**  
Deputy Headteacher

**Year 9 and Year 10 Visit to Cantabria, Northern Spain**

Student's name: \_\_\_\_\_ Tutor Group: \_\_\_\_\_ Learning / Year Group: \_\_\_\_\_

**I have read your letter dated 25 November and would like my daughter to take part in the visit to Northern Spain.**

**Please (✓)**

I enclose a completed medical declaration form

I enclose a photocopy of the photo page of my daughter's passport / to follow\*

I enclose a photocopy of my daughter's EHIC card / to follow\*   
\* delete as applicable

Parent's signature: \_\_\_\_\_ Date: \_\_\_\_\_

**STUDENT REGISTRATION FORM**

**Year 9 and Year 10 Visit to Cantabria, Northern Spain  
Friday 13 – Tuesday 17 July 2012**

Student's Name: \_\_\_\_\_ Tutor Group: \_\_\_\_\_ Learning / Year Group: \_\_\_\_\_

Full Name of Student:  
*(as it appears / will appear on her passport)* \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Age on 13/07/12: \_\_\_\_\_ yrs \_\_\_\_\_ mths

Home Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Postcode: \_\_\_\_\_

Home Telephone No.: \_\_\_\_\_ Parent Email: \_\_\_\_\_

Passport No.: \_\_\_\_\_ Expiry Date: \_\_\_\_\_

Country of Issue: \_\_\_\_\_ Nationality: \_\_\_\_\_

EHIC No: \_\_\_\_\_ Expiry Date: \_\_\_\_\_  
(if known)

**Please return to the Finance Office by Friday 2 December**

# Medical Information

Student's Name: \_\_\_\_\_ Tutor Group: \_\_\_\_\_ Learning / Year Group: \_\_\_\_\_ Date of Birth: \_\_\_ / \_\_\_ / \_\_\_

Does your daughter suffer from any condition requiring medical treatment? Yes   No

If yes, please give details: \_\_\_\_\_

Is your daughter allergic to any medication?

If yes, please give details: \_\_\_\_\_

Has your daughter received a tetanus injection in the last five years?

Has your daughter received relevant inoculations?

Does your daughter have any specific dietary requirements?

If yes, please give details: \_\_\_\_\_

I will inform the Visit Leader as soon as possible if there are any changes in medical circumstances between now and the commencement of the visit.

\_\_\_\_\_ (Parent's signature)      \_\_\_ / \_\_\_ / \_\_\_ (today's date)