

Wycombe High School

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2 November 2011

Dear Parent

Year 11 Parents' Evening Tuesday 22 November 2011

I would like to invite you to the Year 11 Parents' Evening on Tuesday 22 November 2011. Staff will be available to discuss your daughter's academic progress from 4.30 pm - 7.30 pm and we hope very much that you will be able to attend. It is our expectation that your daughter accompanies you to this evening.

Please would you decide, after discussion with your daughter, which members of staff you would like to see. We suggest you try to strike a balance between subjects which your daughter enjoys, in which she does well and is perhaps considering studying in the Sixth Form and those which she perhaps enjoys less or finds more challenging. Be aware, too, that appointment setting is a two way process and that teachers may request an appointment to meet you and your daughter on Parents' Evening. Do bear in mind that your daughter is taught by up to fourteen different teachers, some of whom teach more than one class or set in the year group. It is clearly not possible for these staff to see the parents of every student they teach.

The appointment sheet for Parents' Evening is on page 128 of your daughter's Student Planner. Your daughter should make an appointment with each of the teachers you would like to see and record the teachers' names and the times of the appointments on this page. If after the evening you would like to speak to your daughter's form tutor please contact school, leaving a message with your daughter's student manager.

Mrs Hayward, our Pathways Advisor will also be present to give information and advice on careers and other issues. If you would like an appointment please ask your daughter to sign up on the list displayed on Mrs Hayward's office door in the Careers Library in the Miller Block.

Please complete and return the reply slip below no later than Wednesday 9 November 2011.

I would also like to take this opportunity to remind you that the application form to our Sixth Form needs to be returned, via your daughter's tutor, by Tuesday 13 December. The form can be found inside the prospectus that your daughter received on Thursday 13 October 2011 at the Year 11 Focus Day.

Yours sincerely



**Mrs A Jacobson
Head of Upper School**

X.....

Year 11 Parents' Evening on Tuesday 22 November 2011

Student's Name: _____ Form: _____

I / We will be able to attend the Year 11 Parents' Evening on Tuesday 22 November 2011

YES

NO

Signed: _____ (Parent) Date: _____

Please return this reply slip to your daughter's form tutor by Wednesday 9 November 2011