Wycombe High School

Headteacher: Mrs S N Cromie LLB (Hons)
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6 October 2011

Dear Parent

ParentMail

As mentioned in the Head's Letter to Parents at the end of last term, we are no longer routinely printing paper copies of correspondence.

According to our records, you do not appear to have signed up to our ParentMail system. It would be extremely helpful, if you have access to e-mail via computer or mobile 'phone, if you could sign up to ParentMail, by completing and returning the reply slip below. This will enable us to contact you quickly and easily should the need arise and ensure that you receive communications from us relating to school events and activities including educational visits, in a timely way.

If you are unable to access e-mail, please make a note to this effect on the reply slip below so that we can update our records and find an alternative way to make information available to you.

Thank you for your urgent attention to this matter.

Yours sincerely

Sally Jarrett
Deputy Headteacher

✂……

ParentMail® Permission Form (Please tick the appropriate boxes)

Daughter(s) name(s): _____ / _____

Tutor group: _____ Year / Learning Group: _____

I acknowledge receipt of your letter dated 6 October 2011. ☐

I give permission for my e-mail address and mobile 'phone number to be registered with ParentMail®. ☐

I am unable to sign up to ParentMail® as I do not have access to e-mail. ☐

Main e-mail address (please print clearly) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

Parent name(s): _____ / _____

Parent signature(s): _____ / _____

Date: _____

Please return to Reception by Wednesday 12 October